



March 2, 2021 McCauley Community League Board Minutes

Ratified May 4, 2021

Board Present: Jordynn Vis, Grace Kuipers, Alice Kos, Dave Williamson, Kevin Jones, Adam Snider

Visitors: Mike Johnson and Heather O’Hearn (City of Edm)

1. **Welcome:** Jordynn welcomed everyone, and we introduced ourselves, saying a little something about how long we have been in McCauley and why we joined the board. We welcomed Mike Johnson, from Alberta Ave, and a longtime volunteer in McCauley. Jordynn also thanked Heather for all the extra work she has done, attending all our meetings and more! “She’s been a real blessing” were her words. Everyone agreed.
2. **Approval of Agenda:** with amendments to move Financials to the last point of the meeting. Grace moved, Adam seconded, motion carried unanimously.
3. **Approval of Feb 2, 2021 Minutes.** Alice moved, Adam seconded, motion carried unanimously.
4. **Neighborhood Renewal Meetings:** Jordynn briefed us on how Renewal meetings are being handled by Zones. She attended and will continue to attend meetings for the Giovani Caboto Park Zone. Other Zones include: China town, Little Italy, Church Street, Roads and Corridors etc. The following points were discussed at the meeting she attended:
 - Public washrooms located and accessible in the park. Whether they renovate the ones in the park building, or build new, there were suggestions to build the glass style washrooms, like the ones on Whyte Ave.
 - Talk about utilizing the park building, renovating it so that it benefits multiple groups. Also talk about collaborating with those groups to help fund renovations. Heather informed us that although the city owns that building, it is currently managed through the Parks department, and there may be some questions regarding who can use this space. She also pointed out that some research was done with respect to the life expectancy of that building. Kevin has volunteered to organize, clean, and inventory the community leagues equipment that is stored there. Kevin suggested that murals could improve the look of the building.
 - Slowing traffic down on 95 Street was also discussed.
 - Some talk also about collaborating with the Piazza group, south of the park, where there are plans to turn the parking lot into a large patio.
 - Jordynn said the meeting was good, and good to meet others who are interested in this zone, she encouraged us to attend and will post meeting dates in Slack.
5. **Revitalization Meeting:** Alice attended and informed us that this was a conceptual, offering of ideas, brainstorming type meeting. Lots of familiar faces there, Todd Jane is still chairing meetings. She stressed that if the league wants to get in on some funding, it is up to us to take the initiative.
6. **EFCL Update, and Training:**
 - Jordynn attended a rather lengthy meeting of the EFCL and informed us that community leagues across the city have agreed to sign up for the “Grant Advance” App, which lists grants that leagues can apply for, as well as giving them the information needed for those applications. Cost is half price for the first year: approx. \$150, and \$300 for following years. Alice mentioned that she is familiar with the software.
 - Chris and Jenny from EFCL will be attending our next three meetings, for doing a 30-minute training on how to run effective meetings.



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7. **Signing Authority:** Paperwork for Kevin to be added as a signer has been handed in, just a few more steps and Kevin will be good to sign. Jordynn will coordinate this with Kevin.
8. **Rink Building Project:** Heather gave us a brief history where the building committee was at before COVID-19 hit last march. Much work was done by the committee, thanks to Adam Larson, Dave Williamson, and Graham.
 - Strategic Phase and Public Consultation was completed. Documents just need to be presented and approved by the board, with the next step, to hire a Project Manager and open a separate account for the Building.
 - CLIP grant was applied for and received. Some minutes and document will need to be ratified by the board and the “match grant of \$25,000” motion, will need to be approved by the membership at a SGM or the AGM. Grace will send board members the March 2020 minutes to board members to review and ratify at the next scheduled board meeting. Grace will also draft the motion needed for the membership for the 2021 AGM.
 - Heather is going to contact existing building committee members to get things going again. Dave Williamson is interested in being on the committee. Mike Johnson, our visitor tonight, and a registered architect, who also is working on the Piazza project, in McCauley, is interested as well. Heather will speak with them and encourage them to put something together to present at the AGM, to generate renewed interest and new committee members.
9. **Next Steps: Accountant/Bookkeeping options:**
 - Jordynn informed that the books are ready to be handed over to a bookkeeper/accountant. She will communicate with us via Slack as to who we should hire. We will vote via Slack and ratify that vote at the April board meeting.
 - ***Grace motioned that the league be authorized to spend, up to \$3000.00, to hire a bookkeeper/accountant to prepare the financial statements for the league. Jordynn seconded the motion, motion carried unanimously.***
10. **CIP Abundant Communities Grant:** Jordynn informed us that the league is way past due in handing in the expense sheet to reconcile this grant, which was given to the league in 2016. Chris from EFCL has been extremely helpful in compiling and sorting through the paperwork with Jordynn, to find this information. The plan is to have the information handed in on Friday. At this time, it looks like the league may have to return about \$8,000 of the funds that was never spent. This has been a priority for the league to reconcile, as it can affect future funding requests.
11. **SGM and AGM:**
 - Plan is to hold a Special General Meeting to present and pass the 2019 Financial Statement that was not available at the Dec,2020 AGM. As soon as we have this statement completed and reviewed, a date will be set. Also, at the SGM, the league hopes to present a change to the by-laws regarding voting. This motion will be published, along with the meeting notice, 21 days prior to the meeting, as per our by-laws. Grace will circulate a copy of the old bylaws for the board to review.
 - The AGM will be pushed to May, where we will have time to have the changes to our bylaws approved by the Corporate Registry for Societies.



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- The AGM will address the business of 2020 as per our bylaws, but the league would like to do more at this meeting: Make it fun, invite stakeholders and partners to do reports. An idea was struck to do a conference style meeting, where throughout the day of the AGM, members could attend 30minute presentations by our stakeholders or committees, giving the members interested a chance to really focus on one topic at a time, without us all having a 4-hour AGM.
- We will set up a channel in Slack to discuss and work on.

12. Budget/Financial:

- Jordynn shared with us the Casino report from the November 4,5, 2020. This money has not yet been received.
- Alice Kos has agreed to be our Casino Chair, and we are all grateful! Grace will contact Cynthia at AGLC to make sure she is added to the list, and so she can be set up with the password to access our casino account on-line.
- Grace will be drafting a budget and is looking for input from board members for ideas for use of proceeds. The EFCL has a list of what casino funds can and cannot be used for, that Jordynn will forward to us.

13. Other: Website/Membership/Soccer:

- We talked briefly about the Website, which has now been updated, Thank you Alice! Both Alice and Jordynn attended a tutorial. Alice can do edits as needed. Alice also completed an article for the BMC News.
- Kevin has filled out membership cards for all those at the Dec 2020 AGM, as well as those who left email requests. He also hand delivered, thank you Kevin! The total current membership is at 25.
- We briefly discussed Soccer in McCauley, and the importance of this program to our families in McCauley. We need to rally up a soccer director, perhaps offer an honorarium. Grace is willing to mentor anyone who is interested.

14. Meeting Adjourned: 9:24 Jordynn/Kevin, carried.